

# ST PAUL MALMESBURY WITHOUT PARISH COUNCIL

## Minutes of the Council Meeting held on 27<sup>th</sup> November 2024 at 19:00 in Crudwell Village Hall

**Present:** Cllr Budgen (Chair), Hatherell (Vice-Chair), Briggs, Clogg, Hopkins, Ingham, Jones, Maslin, Merriman, Payne, Stephens and Smith (WC-Sherston Division)

**Public:** None present

86 APOLOGIES FOR ABSENCE

None

87 DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE COUNCIL'S CODE OF CONDUCT

None

88 PUBLIC QUESTION TIME IN RESPECT OF ITEMS OF BUSINESS INCLUDED ON THE AGENDA

None

89 TO ADOPT THE MINUTES OF THE PARISH COUNCIL MEETING ON 23<sup>rd</sup> OCTOBER 2024

The minutes of the parish council meeting on the 23<sup>rd</sup> October 2024 were adopted as a true record and signed accordingly.

90 TO RECEIVE REPORT #11.1 ON PLANNING UPDATES AND REVIEW NEW APPLICATIONS

Cllr Budgen presented Report #11.1 and the council considered the following planning applications. He asked Cllr Smith to call in the applications for Home Farm, Burton Hill. Full comments submitted by the council can be viewed online at Wiltshire Council under the relevant application reference.

Site	Reference	Comments
Land at Willowfield House, Foxley Road, SN16 0JQ	PL/2024/09266	Refused by WC
3 Milbourne Park, Milbourne, SN16 9JE	PL/2024/09733	No objection
Home Farm, Burton Hill, SN16 0EW	PL/2024/10192	Objection
Home Farm, Burton Hill, SN16 0EW	PL/2024/10219	Objection

**Action: Clerk**

91 FINANCIAL REPORTS

The RFO presented the accounts for the year to date. The bank statement dated 31<sup>st</sup> October 2024 was noted and showed balances of £29,627.87 and £32,329.76 and matched the reconciliation statement. Cllr Hatherell signed the original bank statements as correct and evidence of verification.

The RFO presented the payments schedule. The schedule was approved and Cllr Budgen signed the list of payments for authorisation as per supporting evidence; Cllr Stephens first authoriser, Cllr Clogg second authoriser.

Payment No.	Payee Details	Reason	Amount (£)
1	Halley Wood Sawmill Ltd	2 x 6' benches for Corston LNR	£468.00
2	Calgary Just Companies Ltd	Stihl lawnmower for Corston LNR	£678.95
3	Franklin's Garden Supplies	Vegetation clearance Cowbridge permissive path	£580.00
4	Display Wizard Ltd	External leaflet dispenser (Pk of 2) for Corston LNR	£28.01

5	Mr Peter Hatherell	Unsuitable for HGVs sign	£67.27
6	Marmax Products Limited	Rainbow bench and picnic table for Rodbourne Road playing field	£1,230.00
7	Hathaway Landscapes Ltd	Grass cutting November 2024	£180.00
8	Hathaway Landscapes Ltd	Waste collection November 2024	£302.40
9	The Workshop Aberfeldy	Milbourne history - steel plaque & spike	£71.40
		<b>TOTAL</b>	<b>£3,606.03</b>

**Action: Cllrs Stephens, Clogg and Clerk**

92 TO RECEIVE REPORT #11.2 & 2A TO CONSIDER AN INCREASE IN THE COST OF THE WASTE BIN SERVICING CONTRACT

Cllr Briggs presented report #11.2 inviting the council to consider an increase in the cost of its waste bin servicing contract. Councillors unanimously agreed to Option 3.6, an increase in the unit cost of a bin service by £3.50 to the end of the contract with the existing contractor. It was agreed to look at the cost of installing larger bins (100 litre) under the A429 by-pass and Foxley Road at the December meeting. **Action: Clerk**

93 TO CONSIDER THE SECOND DRAFT OF THE 2025/26 BUDGET

Cllr Briggs presented the revised 2025/26 budget and the council broadly agreed to its costs for the next financial year. It was agreed the VAT implications on the budget would be an agenda item at the December meeting following which a precept figure would be agreed. **Action: Cllrs Briggs and Hopkins**

94 TO RECEIVE REPORT #11.3 TO CONSIDER QUOTES FOR TREE WORK AT CORSTON LNR

Cllr Budgen presented report #11.3 and proposed option 2.3 be accepted, to fund the essential emergency tree maintenance at the Corston LNR up to a cost of £950 which allows for a contingency. This would be funded from general reserves. This was seconded by Cllr Hatherell and duly resolved. **Action: Cllr Budgen**

95 TO RECEIVE REPORT #11.4 TO CONSIDER THE OPTIONS FOR THE OWNERSHIP OF THE COMMUNITY LAND IN CORSTON

Cllr Budgen presented Report #11.4 inviting the council to consider how best to secure the future use of the land at the Chippenham Road and Rodbourne Road playing fields and the redundant land behind 22 Rodbourne Road. Wiltshire Council has offered options to either continue with the 7-year lease arrangement for the three parcels of land or has offered them, at no charge, on a Community Asset Transfer (CAT), meaning the council take the freehold of the parcels of land. Cllr Smith reported that Sherston PC had recently opted to take allotment land on a CAT to protect the asset for the community in the longer term; legal costs had to be paid by the council. It was agreed that it would be beneficial for the council to do the same. Cllr Hatherell proposed the three parcels of land be transferred via a CAT, this was seconded by Cllr Merriman and resolved unanimously. **Action: Cllr Budgen and Clerk**

96 TO CONSIDER A MINOR HIGHWAY IMPROVEMENT REQUEST

A MHIR was circulated prior to the meeting. This raised the safety concerns for pedestrians along the poorly lit area from the Remembrance gates by Town Bridge to Burton Hill and suggested the implementation of low-level lighting. This stretch of land lies within the parishes of both Malmesbury Town Council and this council. Wiltshire Highways has authority along this route, so provided both councils support the benefit to pedestrians of the proposal, it should be forwarded to the Local Highway and Footway Improvement Group (LHFIG). The council supported the proposal in principle.

97 TO RECEIVE VERBAL REPORTS ON HIGHWAYS, PLAYING FIELDS, FOOTPATHS, PATIENTS PARTICIPATION GROUP, PERSONNEL COMMITTEE, FINANCE COMMITTEE, PROJECTS WORKING PARTY & WEBSITE WORKING PARTY

**Highways** - Cllr Hatherell reported that the Parish Steward has swept the leaves along Foxley Road and Truckle Bridge and by the Waitrose steps and pedestrian crossing. He cleared the area near the phone box in Milbourne. He will look at the minor potholes by Endsleigh, Foxley Road. The large bush in Milbourne was inspected and the Parish Steward reported it will be scheduled for a later date; Cllr Hatherell will follow this up. A ditch between Corston and Kingway Bridge was cleared and the Parish Steward will follow this up again.

**Playing Fields** - Chippenham Road playing field looks nice and tidy. Minor issues from the RoSPA inspection will be followed up. A resident is going to repair the wooden owls on the bench. At Rodbourne Road playing field a contractor is due on December 20<sup>th</sup> to rectify a minor issue listed on the second RoSPA report. The picnic table and bench have been assembled, it was a 2-man job as they are very heavy. The official opening will be on 30<sup>th</sup> November at 10.30 am.

**Footpaths** – no report

**Patients Participation Group** – minutes from the recent meeting are available in the ‘news’ section of the website: <https://www.stpaulmalmesburywithoutparishcouncil.org.uk>

**Personnel Committee** – no report

**Finance Committee** – no report

**Projects Working Party** - Cllr Hatherell reported that a meeting took place on 5<sup>th</sup> November. Notes of PWP meetings are available to councillors from the clerk.

**Website Working Party** – no report

The meeting closed at 20:22

The next meeting will be held at 19:00 on **Tuesday** 10<sup>th</sup> December 2024 in the Committee Room, Crudwell Village Hall

..... Chair

..... Dated